

# I-25 PROSPECT INTERCHANGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Suite 300  
Greenwood Village, CO 80111  
(P) 303-779-5710 (F) 303-779-0348  
[www.I25ProspectInterchangeMD.com](http://www.I25ProspectInterchangeMD.com)

## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** November 10, 2022

**TIME:** 1:00 p.m.

**LOCATION:** ***THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.***

**ACCESS:** You can attend the meeting in one of the following ways:

1. To attend via Microsoft Teams Videoconference, select this link (or copy link into your browser):

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MTIxN2E3YjEtZjliZi00ODNhLWlxZTYtYmFiYTZiN2FlMDQ1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTIxN2E3YjEtZjliZi00ODNhLWlxZTYtYmFiYTZiN2FlMDQ1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Phone Conference ID: 278 229 210#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
James (Jim) Birdsall	President	May, 2025
Robert (Tim) McKenna	Vice-President	May, 2025
Michael (Bo) Brown	Secretary/Treasurer	May, 2023
Rudy Byler	Assistant Secretary	May, 2023
Michael Kleinman	Assistant Secretary	May, 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest and confirm quorum.

- B. Confirm location of meeting and posting of meeting notices. Approve agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
- D. Discuss results of May 3, 2022 cancelled regular Directors election.
- E. Discuss and consider appointment of officers:

<u>Office</u>	
President	
Secretary/Treasurer	
Assistant Secretary	
Assistant Secretary	
Assistant Secretary	
Secretary to the Board (non- elected position)	District Manager

- F. Review and consider approval of Master Service Agreement and associated statements of work for 2023 accounting and management services with CliftonLarsonAllen LLP (enclosure).
- G. Consider adoption of 2023 Annual Administration Resolution (enclosure).
  - a. Establish Regular Meeting Dates, Time and Location.
  - b. Discuss Workers’ Compensation Insurance Coverage for Uncompensated Members of the Board.
- H. Approval of the November 11, 2021 Special Meeting Minutes (enclosure).
- I. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).

**II. FINANCIAL MATTERS**

- A. Approve and/or ratify approval of payables (enclosure).
- B. Review and consider acceptance of the schedule of cash position and developer advances (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2022 Budget. Consider adoption of Resolution to Amend the 2022 Budget, if necessary.

- D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money (enclosures).
- E. Appointment of Board member to sign the DLG-70 Certification of Tax Levies.
- F. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2022.
- G. Other.

**III. LEGAL MATTERS**

- A. Review and consider adoption of Resolution Calling an Election for May 2, 2023 (enclosure).
- B. Other.

**IV. OTHER BUSINESS**

- A. Discuss next meeting date and confirm quorum.

**V. ADJOURNMENT**

**NEXT REGULAR MEETING**

\_\_\_\_\_, 2023 at \_\_\_\_\_ a.m./p.m.